

Application Package:
Biology Student Award – Honoring Learning, Research and Service
Department of Biological Sciences

STUDENT INFORMATION						
Date of Application		Specify Status	Freshman	Sophomore	Junior	Senior
Student Name						
Overall GPA and Major GPA						
Email						
Event Name						
Event Web Link (URL)						
Event Date		Event Location				
MENTOR INFORMATION						
Mentor Name						
Department						
E-mail						
FUNDING						
Funds Requested		Funding from Other Sources				
Justification of this Request:						
<u>Amount</u>			<u>Purpose</u>			
Funding Sought/Obtained from Other Sources:						
<u>Amount</u>			<u>Purpose</u>			

Have you asked about volunteering at the conference/event in lieu of the registration or other fees?	Y/N
Have you applied and received a prior award under this program? <i>If yes, give a summary of the purpose of your previous award.</i>	Y/N

In a brief narrative (1 page, single spaced, 12 pt. Times New Roman), please share:

1. What you, as a student, hope to gain from receiving this award for a specific professional activity (i.e. presenting at this conference/event).
2. Whether you have presented at /contributed to such conferences/events before and, if so, where and when.
3. Upon returning from this professional activity, what are your future plans as they pertain to furthering this research/professional activity?
4. Would you still be able to participate in this activity with a partial amount of the funding requested? Explain.

Assemble a complete packet, in this order, and submit as a single PDF or Word file:

1. The brief narrative described above.
2. Documentation of the student's acceptance to present at the conference/event.
3. Explanation of other sources of travel support funds or of efforts to obtain these funds (include efforts to obtain a registration discount by volunteering at the conference).
4. Copy of the abstract or material that was accepted for presentation.
5. Completed mentor statement of support.

If you are a recipient of this award, you must provide, within 30 days of the activity, a 1 page written report as well as documentation as evidence of your attendance. Please also include a high resolution photograph of you attending or performing the activity.

Student
Signature _____

Date _____

Submit application materials to Dr. Robert Smith (rsmith@nova.edu) for review by the Department of Biological Sciences Biology Student Award Committee and the Department Chair: Please indicate in the subject line that this is for the Department of Biological Sciences Biology Student Award - Applications are reviewed on a rolling basis, and the award is contingent upon availability of funds.

