

INTERNSHIP JOB DESCRIPTION

About Organization

Brief informational about your organization.

The South Florida Irish Film Festival (SFIFF) is an annual event jointly sponsored by the Halmos College of Arts and Sciences, the Alvin Sherman Library and Research Center, and the South Florida Irish Studies Consortium. SFIFF has been a consistent feature on NSU's annual calendar of events since 2007. Every November SFIFF presents a collection of independent Irish films that showcase the work of both established and emerging Irish filmmakers. SFIFF Director, Dr. David Kilroy, works with the Irish Film Institute in Dublin, Ireland, to identify the line-up of films for each year's festival. A mix of documentaries and feature length films, the annual selections for SFIFF are chosen with the view to highlighting cultural, historical, and political issues of moment in contemporary Ireland.

Internship Title

South Florida Irish Film Festival Internship

Duration and Hours of Internship

Days, times and if weekends or evenings are required

*Interns should not work more than 20 hours per week except during non-class periods

Fall (August – December)

Hours will vary based on the Intern's class schedule. South Florida Irish Film Festival Interns work, at minimum, 10 hours per week over the course of 14 weeks (totaling 140 hours).

Class Level/Major Sought

Class level (ex. Freshman, Sophomore, Junior or Senior), and major desired.

No class level is required, but all students must have completed at least COMP 1500.

Compensation

Brief description of the pay structure (ex. commissioned, salaried etc.).

Unpaid.

Supervisor

Whom will the intern report to?

Dr. David Kilroy, Festival Director: dkilroy@nova.edu

Internship is taken for credit through the Department of Humanities and Politics. HIST 4950 - Internship in History (3 credits). Dr. James Doan will serve as academic supervisor.

Travel

Will the person be required to travel off campus? If so, add location.

No

Internship Objective

Statement is generally a summary designed to familiarize the reader to the general nature, level, purpose and objective of the internship. The summary should describe the broad function and scope of the internship and be no longer than three to four sentences.

The goal of South Florida Irish Film Festival is promote contemporary Irish film to a broad audience in South Florida. The film festival is co-sponsored by NSU's Halmos College of Arts and Sciences, the Alvin Sherman Library, and the South Florida Consortium for Irish Studies. The South Florida Irish Film Festival also works with the Irish Film Institute in Dublin, Ireland, to identify films and secure rights for screening. As part of the requirement for the Internship course the student will be assigned readings and do some guided research on Irish film in order to be prepared to serve the mission of the festival. The student will work with all of the stakeholders and partners involved in the film festival on various aspects of development and promotion of the festival and work with the festival director in choosing the films to be screened and identifying target audiences for specific films. The intern will also conduct research on the films, addressing areas such as cast and crew, reviews, historical and cultural context, etc., which they will then use to design and develop a program that will be distributed to the audience at the festival.

Duties or Tasks Performed

Bullets contains principal duties, continuing responsibilities and accountability of the intern. The list should contain every essential job duty or responsibility that is critical to the successful performance of the job.

Interns will be expected to

- Meet weekly with the South Florida Irish Film Festival director.
- Liaise with stakeholders and partners on matters of festival logistics, outreach and marketing.
- Review titles for screening and identify target audiences on and off campus for direct marketing.
- Communicate with staff at the Irish Film Institute in Dublin to coordinate shipping and return of films
- Research material on films to be screened.
- Design and produce a program to be distributed to the audience at the festival.
- Develop and manage social media outreach for the festival.

Job Specifications, Standards and Requirements

The minimum qualifications needed to perform the essential functions of the job-education, experience, knowledge and skills. Any critical skills and expertise needed for the job should be included.

- Genuine interest in and enthusiasm for Irish culture/film.
- Familiarity with various social media platforms.
- Strong writing and research skills.
- Outgoing and engaging personality.
- Ability to communicate clearly.

Non-Essential Functions

That are not essential to the position or any marginal tasks that might be performed by the person in the position.

Special Requirements

Are there any additional requirements? (ex. Ability to work nights).

- Ability to attend evening and weekend screenings during the week of the South Florida Irish Film Festival

Students are eligible to earn 2 ExEL